Please complete the following work plan.

E.5 Work Plan

Please use the model provided below. Applicants are expected to complete <u>a one-page work plan for each project year.</u>

For each year of your proposal, please complete a work plan indicating the deadlines for each outcome and the period and location in which your activities will take place. Please create additional work plan tables if further space is needed.

The same reference and sub-reference numbers as used in the logical framework matrix must be assigned to each outcome and related activities.

    Activity carried out in the Programme Country: **=** (E.g. activity in France for two weeks in the first month of the project 2= under M1)

    Activity carried out in the Partner Country (ies):   **X** (E.g., activity in Tunisia for three weeks in the second month of the project: 3X under M2)

WORKPLAN for project year 1

Ref.nr/ Sub-ref nr	Title	Total duration (number of weeks)	M1 Jan 2020	M2 Feb 2020	M3 Mar 2020	M4 Apr 2020	M5 May 2020	M6 Jun 2020	M7 Jul 2020	M8 Aug 2020	M9 Sep 2020	M10 Oct 2020	M11 Nov 2020	M12 Dec 2020
WP1	**Study of EU HEI's experience**	**42**												
1.1.	Study of teaching methodologies and curriculum in relation to Industry 4.0	14	2x	4x	4x	3x1=								
1.2.	Development of methodology concept and content of curriculum	12					4x	4x	4x					
1.3.	Study of capacity building practices for collaboration with industry	16								4x	4x	4x	1=3x	
1.4.	Development of Case Studies											4x	4x	4x
WP4	**Quality Plan**	**6**												
4.1.	Creation of Reference Group	4	2x							2x				
4.2.	Semi-annual meetings of RG	2		1x						1x				
WP5	**Dissemination**	**28**												
5.1.	Dissemination via project web-site	16	2x	4x	1x	1x	1x	1x	1x	1x	1x	1x	1x	1x
5.2.	Development of semi-annual dissemination leaflets	8						4x						4x
5.3.	Preparation, holding of Seminar	4									4x Kutaisi/Dnipi			
WP7	**Management**	**48**												
7.1.	Day-to-day administration	46	2x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=
7.2.	Coordination management	2		1= Gent							1x Dnipro			

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WORKPLAN for project year 2

Ref.nr/ Sub-ref nr	Title	Total duration (number of weeks)	M1 Jan 2021	M2 Feb 2021	M3 Mar 2021	M4 Apr 2021	M5 May 2021	M6 Jun 2021	M7 Jul 2021	M8 Aug 2021	M9 Sep 2021	M10 Oct 2021	M11 Nov 2021	M12 Dec 2021
WP2	**Curriculum for Industry 4.0**	**44**												
2.1.	Development of short courses for upgrading industrial staff	16	4x	4x	4x	4x								
2.2.	Development of taught module "Industry 4.0 Business Management" for Master students.	16				4x	4x	4x	4x					
2.3.	Development of recommendations for updating Engineering curriculum	12										4x	4x	4x
WP3	**Capacity building**	**36**												
3.1.	Setting Virtual Factory Learning Labs	12				4x	4x	4x						
3.2.	Upgraded staff for the Labs	8					4x	3x1=						
3.3.	Development of content and capacity for consultancy services	16									4x	4x	4x	4x
WP4	**Quality Plan**	**10**												
4.1.	Creation of Reference Group	4	2x							2x				
4.2.	Semi-annual meetings of RG	2		1x						1x				
4.3.	Evaluation of short courses for industry	4				4x								
WP5	**Dissemination**	**24**												
5.1.	Dissemination via project web-site	12	1x	1x	1x	1x	1x	1x	1x	1x	1x	1x	1x	1x
5.2.	Development of semi-annual dissemination leaflets	8						4x						4x
5.4.	Preparation, holding of Workshop	4		4x Tbilisi/Kyiv										
WP6	**Exploitation**	**24**												
6.1.	Pilot teaching to industrial staff	8					4x				4x			
6.2.	Pilot teaching to university students	16									4x	4x	4x	4x
WP7	**Management**	**50**												
7.1.	Day-to-day administration	48	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=
7.2.	Coordination management	2		1x Tbilisi							1= Porto			

WORKPLAN for project year 3

Ref.nr/ Sub-ref nr	Title	Total duration (number of weeks)	M1 Jan 2022	M2 Feb 2022	M3 Mar 2022	M4 Apr 2022	M5 May 2022	M6 Jun 2022	M7 Jul 2022	M8 Aug 2022	M9 Sep 2022	M10 Oct 2022	M11 Nov 2022	M12 Dec 2022
WP4	**Quality Plan**	**14**												
4.1.	Creation of Reference Group	4					2x						2x	
4.2.	Semi-annual meetings of RG	2					1x						1x	
4.3.	Evaluation of short courses for industry	8			4x								4x	
WP5	**Dissemination**	**24**												
5.1.	Dissemination via project web-site	12	1x	1x	1x	1x	1x	1x	1x	1x	1x	1x	1x	1x
5.2.	Development of semi-annual dissemination leaflets	8						4x						4x
5.5	Preparation, holding of Conference	4									4x Batumi / Odessa			
WP6	**Exploitation**	**170**												
6.1.	Pilot teaching to industrial staff	12		4x			4x				4x			
6.2.	Pilot teaching to university students	32		4x	4x	4x	4x				4x	4x	4x	4x
6.3.	Services of Labs	48	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x
6.4.	Adjustment of deliverables	24				4x	4x	4x			4x			
6.5	Stakeholders' round tables led by Labs	2		1x							1x			
6.6.	Permanent colloquium for retraining of teaching staff	8			2x			2x			2x		2x	
6.7.	Business Sustainability Plan (BSP)	12				4x	4x	4x						
6.8.	International network of Labs	32					4x	4x	4x	4x	4x	4x	4x	4x
WP7	**Management**	**50**												
7.1.	Day-to-day administration	48	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=	4x=
7.2.	Coordination management	2	1x Tbilisi					1= Stockholm						1= Gent